

MEETING MINUTES OF: STTI Delta Gamma At Large Board Meeting

DATE: Wednesday February 8<sup>th</sup>, 2012 Marquette University College of Nursing Room 220

PRESENT: Patty Varga, Pat Schroeder, Terrie Garcia, Margaret Callahan, Carol Sabel, Maureen O'Reilly, Mo, Mary Polchert

ABSENT: Maureen Greene, Kathryn Schroeter, Barb H-H, Diane Dressler, Mary Darling,

HELD:

SUBJECT	DISCUSSION	ACTION FOLLOW-UP DATE
<p>I. Call to Order – Pat Schroeder President Elect</p> <p>II. Review/Approval of minutes</p> <p>III. Treasurer’s Report</p> <p>IV. Joint Chapter Meeting Update – Carol Sabel, Maureen O’Reilly Wednesday March 14, 2012 Time _____ Place: Alverno College TL Building Program Dinner Costs Communications</p> <p>V. Induction Planning April 29, 2012 Invitations out to students? Arrangements for Gesu, reception? Program plan Meeting to finalize program plan</p> <p>VI. Recommendations for fall programming (see attached document)</p>	<p>Meeting called to order at 5:05 p.m.</p> <p>Averno College will be ‘Joann McGrath School of Nursing’ in Fall make changes to minutes to reflect this.</p> <p>Mary Darling not in attendance, however, relayed current balance \$33, 986.04.</p> <p>There are four speakers lined up for the Joint Chapter meeting; with possibly at a fifth speaker. Initial draft flyer completed. All 5 chapters participating. There will be a buffet dinner with a social beforehand, followed by a chapter meeting.</p> <p>What kind of chapter meeting business should we conduct? In the past we have gathered students and talked about induction and talked about why it’s worthwhile to recruit members. Board agreed to have a short meeting about 30 minutes and provide an overview of chapter and membership. Tentative program as follows: 5:00-5:30 networking, 5:30 chapter meetings; 6:15 dinner, 7:00 speakers. Maureen Greene was also asked to see if there were particular people to invite; Maureen O’Reilly to f/u with her. Other suggestions made: Karin Morin and Region 4 Rep.</p> <p>Flyers will be sent membership and information will be placed on the STTIDG webpage.</p> <p>Irene Cvetich, from MUCN will be taking RSVP’s</p> <p>Induction Planning</p> <p>Howe do we move forward in the arrangement part of this:</p> <p>Ceremony will be held at Gesu Church rather than in student center. The Gesu parish hall will be used for reception. Maureen O’Reilly sought out external caterers but they were very expensive therefore we need to get an estimate from MU catering. Board suggested simple refreshments such as punch and cookies. Other plans need to be finalized such as photographer; ordering flowers; us of display boards, setting up at Gesu; updating slide show; who is going to be in charge of setting up screen if slide show is going to be presented.. STTI video needs to be shown at event. MU to take care setup and man. Maureen O’Reilly to meet with Gesu staff to discuss setup and programming.</p>	<p>Terrie to make recommended revisions and send for posting</p> <p>Maureen O. to talk to Maureen Greene on who to invite</p> <p>Maureen O’Reilly &amp; Carol Sabel to meet with Gesu staff to discuss setup and programming.</p>

SUBJECT	DISCUSSION	ACTION FOLLOW-UP DATE
<p>Summer Social Annual Awards Banquet (Awards creation and selection, location, programming, costs, communications) Annual November Research Event</p> <p>VII. Policies and procedures Update</p> <p>VIII. Strategic Plan Document (draft attached)</p> <p>IX. Other Issues</p>	<p>Speakers for Induction:  Mistress of Ceremonies: Pat Schroeder</p> <p>What kind of message to convey: something related to new traditions</p> <p>Reps from MU and Alverno and past inductees will be a part of the ceremony. It is important to keep in mind what the new meaning for chapter will be for them. Message to include a community that focuses on transitions; there will be families who attend therefore, it's essential to avoid deeply scholarly message. Overall it's important to convey a brief to the point message about making new traditions and reflecting on the meaningfulness keeping target audience in mind including family members.</p> <p>We will not be giving out awards at this in time because of a difference in traditions at each of the colleges. Maureen O'Reilly asked group to reconsider offering awards at a later time to support recognition of academic achievement.</p> <p>Other suggestions included use of electronic media on website instead of at Gesu or displaying slideshow at Gesu reception area during reception.</p> <p>Patty Varga and Diana Dressler will continue to work on program planning. Cathy Graffenius, business coordinator at MUCN does event planning and will assist planning committee. Maureen O'Reilly, Carol Sabel, Patty Varga, and Diane Dressler have a scheduled conference call in next week to continue working on program planning.</p> <p>Ideas for music- check to see if groups from MU can provide music. Usually students; as well as some vocal. Margaret Callahan to follow-up on this.</p> <p>Summary will be sent out to board for response.</p> <p>Pat Schroeder discussed new traditions and how do we make sure we begin to establish a year's worth of programming; hoping to create an ongoing calendar with new traditions.</p> <p>Mary Darling to update board on account information after audit/ review.</p> <p>Leadership succession; Strategic Planning deferred to next meeting</p> <p>Board position openings for 2012; Secretary; treasurer; faculty counselor for MU (appointed) points are up; leadership succession-Mo will stay. Vice-President MU;</p> <p>Question asked about when induction of officers is to be held. Suggestions included an April or September induction. Other suggestions included to hold elections via Survey Monkey and have webmaster disseminate. Patrick, Mo, and Mary Polchert will be creating a ballot to send to Nick, webmaster, by end of February.</p> <p>Ideas for upcoming events: handout (see draft provided) Summer Event: flat boat rentals provide beverages and food provided by them or us; per person fee; paid by members coming; ongoing social but networking opportunity. Offer an Awards Dinner Event.</p> <p>Include community members, people that could be recognizing awards for a key educator; administrator; and identify a living legend annually.</p>	<p>Maureen O'Reilly, Carol Sabel, Patty Varga, and Diane Dressler to continue working on program planning</p> <p>Margaret Callahan to follow-up on music</p>

SUBJECT	DISCUSSION	ACTION FOLLOW-UP DATE
<p>X. Upcoming Dates:  Board Meetings:  April 11, 2012  3:30pm MUCN  June 13, 2012  3:30pm MUCN  Next dates for Board meetings at Alverno to be clarified.</p> <p>Induction Sunday  April 29, 2012  Summer Social</p> <p>Annual Awards Banquet _____  Annual Research Presentations _____</p>	<p>Hold a meeting the week in September annually at a neutral location perhaps; the experience of recognizing a colleague; talked about creating subcommittee identifying one person from each campus; take it out of the context out of the hall of fame; and of those four areas we would do two each year; but a living legend every year. This will raise our chapter in the community; would we then one to have one administrator; and the awards committee can figure that out. We also have to figure out what the criteria are; alum; chapter member. Margaret Callahan and Pat Schroeder need to schedule a f/u meeting to continue dialogue and finalize plans.</p> <p>Annual “informal” research event; students, faculty, others to have the opportunity to present and other ongoing projects. Event to be fun and interactive; modeling after previous events yet taking it a step beyond. All ideas revolve around people establishing their career and we need to consider what we are doing for students.</p> <p>April meeting proposed dates for upcoming meetings;  April 11, 2012 3:30pm MUCN  June 13, 2012 3:30pm MUCN  Next dates for Board meetings at Alverno to be clarified.  Induction Sunday April 29, 2012  Summer Social  Please RSVP to Terrie if you are attending this Board meeting or if you are participating by phone. Thanks!</p>	
	<p>Meeting adjourned. 6:25 by Pat Schroeder</p>	

Respectfully submitted,



Name