

MEETING MINUTES OF: STTI-DGAL

DATE: 8/31/15

PRESENT: Jill Guttormson, Ann Van Eerden, Patti Varga, Shanita Washington, Carol Sabel, Penny Alt-Gehrman, Stephanie Bruce

ABSENT: Linda Piacentine, Maureen Greene. Joanne Lomax, Mary Ann Mosely, Shanita Washington

HELD: Marquette University Clark Hall 216

SUBJECT	DISCUSSION	ACTION FOLLOW-UP DATE
Welcome	Carol Sabel called the meeting to order at 1730 pm.	
Approval of minutes	No question regarding the minutes from the last minutes. Minutes approved as written.	
Treasurer's report	<p>Stephanie Bruce gave an update on the budget. Last year we took in more than we spent. About \$35,000.</p> <p>Suggestion to give \$5000 research scholarship. Motion, second, and approved for investing into a CD.</p> <p>a. CD: we should invest some of the money instead of letting it just sit. Stephanie has looked into various risk levels of investment. We need to decide how long we want to have the money in the CD. Discussion that CD is safe and making money.</p> <p>b. Question regarding fidelity bond: This is more like insurance rather than an investment. This bond protects the organization. This is common in organizations.</p>	<p>a. Suggestion to begin with a one year CD investing \$10,000. Stephanie will discuss this with the investor.</p> <p>b. Stephanie Bruce is looking into this.</p>
Strategic Plan	<p>a. Leadership development:</p> <p>i. Chapter key googledocs</p> <p>ii. Mentoring program: Carol started a discussion regarding how to get more people involved and learn about the leadership positions.</p> <p>a. Patti Varga suggested starting a program to mentor people to mentor. This would teach people to be leaders. Mentoring for leadership in a broader sense. Being a leader in nursing. Bring the mentors and mentees together. Patti has some information regarding meetings. Shanita Washington suggested a meet and greet with potential mentors. A second event for interested people to attend after the mentors have been selected. Some training on how to mentor for the volunteers who feel they need training. Motion, second and approved for mentorship program.</p> <p>b. Chapter operations:</p> <p>i. Awards banquet: Kathy Kreiter is managing the meal and the venue. Not all of the awardees will be in attendance. Plates from the plaques need to be engraved. Plates will have names, credential, and year. Check to see if the research team has a team name for the plaques and the clocks.</p>	<p>Maureen Greene is not here so we do not know where we are. Carol Sabel will contact Maureen to get an update. Carol will also see about obtaining a link for the documents as well.</p> <p>a.ii. Shanita Washington stated that this is part of the leadership succession committees duties. Shanita will bring this back to the leadership succession committee. Shanita knows of a place to use.</p> <p>Jill Guttormson will ask Linda Piacentine who she used for engraving and give the name to Ann Van Eerden. Jill will also check on the research team name. Jill will check with Linda about the florist and give the name to</p>

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	<ul style="list-style-type: none"> ii. Research award and conference: Confirmed November 5, following the burn conference. Researchers presenting will be Cheryl Peterson. Tracy Lemmers was confirmed. Still looking for 1-2 more. Ruthann Belknap was suggested. iii. Joint chapter event: Ann has contacted Ruth Treisman, UW-M (Eta Nu) has not responded to Ann. c. Publicity and recruitment <ul style="list-style-type: none"> i. ACSNA/MUSNA joint project: Stephanie Bruce reported that ACSNU president has had no response from MUSNA. Viewing a movie has been put forth. Carol suggested a project for the two groups – speak at schools. Read a book or use a coloring book in elementary schools. Piggy back on career days and other opportunities that already exist in the schools. Souls for education has also been suggested. Toy drive for Children’s hospital. ii. Organize publicity: Booths at conferences, health fairs through the ACSNA. Upcoming events flyers to hand out, information pamphlets to hand out at conferences and blood drives. “Sponsored by” posters at events. September 14th is too soon, November 25th. ACSNA has population specific focus to their blood drives. Maureen Greene has gotten us in at the Wheaton health fair. Froedtert also has a nursing research conference. For nurse’s day, send cookies sponsored by Delta Gamma. Poster at Building bridges and children’s to let them know about community membership. iii. Social media: Use facebook to ask for helpers. We do not have a lot of views on facebook. Need someone to get our name out on twitter, snapchat, etc. Encourage more sharing on facebook. Suggestion to create a social media position on the board. Could it be part of the communication person? This would be perfect for a student member. 	<p>Ann. Penny Alt-Gehrman will emcee, Jill will coordinate.</p> <p>Ann is working on a location after a head count. Ann is coordinating, any suggestions go to Ann.</p> <p>Ann will be following up with Ruth.</p> <p>Shanita has the MUSNA president in her clinical and will speak with him.</p> <p>Stephanie and the ACSNA is looking into a school.</p> <p>Shanita will obtain a table at the Children’s conference on November 5th. Jill will check into FMLH fair. Carol will speak with Maureen. Defer WSNA until later.</p> <p>Think about who could be the social media liaison. Will discuss at the next meeting.</p>
Biennium	<ul style="list-style-type: none"> d. Attendees: e. Travel policy: Carol handed out a draft of a travel policy. Agreed that the policy is reasonable. Suggestion to increase student scholarship to \$1500 from \$1000. Motion, second, agreed to increase the student rate. Suggestion to apply and write an essay of 500 words or less. Essay topic is what this convention will do for them. 	<p>Patti Varga and Penny Alt-Gehrman will attend. Carol will change us to the delegates, we need to watch the delegate training. We will be delegates for two years.</p>
Social event	deferred	
Next Meetings	We will no longer meet in December and June. We will meet in January, March, May in Spring; August, October for fall. If we need to add a meeting as needed it will be done.	October meeting will be 10/12 at 5:30 pm. At Marquette. Jill will reserve a room.

SUBJECT	DISCUSSION	ACTION FOLLOW-UP DATE
Other	None.	

Meeting adjourned at 1903

Respectfully submitted,

Penny A. Alt-Gehrman, MSN, RN
Name